**Guidance for FCC Submittals – Above Ground**

**Standard**

Email documentation in PDF format to: [khc.section106@ky.gov](mailto:khc.section106@ky.gov). Above and below ground submittals should be two separate documents.

**For FCC Above ground Submittals, we require**:

* Section 106 Cover Sheet
* Transmittal letter (including the TCNS number)
* FCC Form 620/621
* Results of KHC Site Check
* Cultural Historic documentation

No archaeological information can be included in above ground documentation.

**Guidance for FCC Submittals – Above Ground**

**Reduced Area of Potential Effect (APE)**

All above ground submissions, regardless of reduced or standard APEs, should include full KHC site check results.

What follows are the **recommended research buffers** based on project type:

* Small Cell Node (50 ft or less) – 500-ft APE
* Collocation (8 stories or less) – 500-ft APE
* Collocations (9 stories or more) – 1,000-ft APE
* Small towers (85-ft tall or less) – 1,000-ft APE
* Small towers (86-ft tall or more) – refer to National Programmatic Agreement
* Satellite Earth Stations (10-ft high or less) – 1,000-ft APE

Please request guidelines for abbreviated Cultural Historic documentation, when applicable by emailing [Gabrielle.Fernandez@ky.gov](mailto:Gabrielle.Fernandez@ky.gov).

**Guidance for FCC Submittals - Archaeology**

**Standard**

Email documentation in PDF format to: [khc.section106@ky.gov](mailto:khc.section106@ky.gov). Above and below ground submittals should be two separate documents.

**For FCC Archaeology Submittals, we require**:

* Section 106 Cover Sheet
* Transmittal letter (including the TCNS number)
* Map(s) showing Area of Potential Effect (APE)
* Photographs depicting the APE

Any discussion of disturbance requires thorough photo documentation

* Results of Office of State Archaeology full records review
* When applicable, an archaeological survey report based on our *Specifications for Conducting Fieldwork and Preparing Cultural Resource Assessment Reports*

(TCNS # should also be included on the cover of the report)

**Guidance for FCC Submittals – Archaeology**

**Reduced APE**

All archaeology submissions, regardless of reduced or standard APEs, should include full OSA site check results.

Sub-surface testing may not be required if the project area is less than 50 square meters, is fully disturbed, and/or if an archaeological site is not recorded within or adjacent to the project area.

For inquiries pertaining to ongoing FCC archaeology submittals, please email Stephanie.Dooley@ky.gov.