



Kentucky Heritage Council Internship Program Application Form

The KHC Internship Program offers applied, professional experience in a specified field of historic preservation. It introduces students to the roles and responsibilities of KHC as established in state and federal law. Successful applicants will have the opportunity to work with KHC staff, city officials, and members of the public on preservation related projects. Through this program, participants will learn and develop skillsets applicable to their future careers in preservation.

Instructions:

- 1) Please read all instructions before filling out the form.
- 2) Fill out all sections on the application form.
- 3) Sign the application.
- 4) Submit the application form, letter of interest, and resume via the Internship Application Portal ([Internship and Certificate Program - Kentucky Heritage Council](#))
- 5) Incomplete applications will not be considered.

GENERAL INFORMATION		
First Name:	Last Name:	
Phone No.:		
Email:		
Address:		
City:	State:	Zip Code:

INTERNSHIP AVAILABILITY
INTERNSHIP SEASON (select all that apply and indicate year)
Spring _____ Summer _____ Fall _____
HOURS PER A WEEK
____ Part-time (15-20 hrs/week) ____ Full-time (35-40 hrs/week)
Please note any specifications on availability:



SELECT YOUR PROGRAM TRACK

Your selection(s) helps KHC determine if your interests and skills will assist KHC's program and current initiatives. To assist us in considering your application, please select as many items from the list below that relate to your interest.

- Archaeology and/or Section 106**
 - Archaeology law and federal regulations, Section 106, curation and collection management
- Survey and Historic Research**
 - Survey methods and documentation, assessing NR eligibility, historic research
- National Register of Historic Places**
 - Research, writing, and preparing a NR nomination
- Public History and Outreach**
 - Public programming events, content creation, commission duties
- Database Management and Archives**
 - Archive preparation, data management, GIS
- Preservation Planning and Local Government**
 - Preservation planning and educational content, Main Street and CLG communities
- Site Development**
 - Historic Rehabilitation Tax Credit Program and Easements
- Independent Project**
 - Include a project proposal that aligns with KHC priorities

ACADEMIC INFORMATION

Name of current (or most recent) College/University:

City:	State:
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Year in School:

Major(s):

Minor(s):

Overall GPA:

Are you seeking course credit for this internship? Yes No

If yes, how many hours?



ACADEMIC INFORMATION (cont.)
Academic Internship Advisor Name: <i>If not seeking course credit, put N/A</i>
Academic Internship Advisor Email:
Relevant Courses:
Scholastic Honors and/or Licenses:

WORK and/or VOLUNTEER EXPERIENCE
Please list or describe your work and/or volunteer experience:



DESIRED INTERNSHIP EXPERIENCE

Please describe why you are interested in the KHC Internship Program. Include comments on your goals, including career and educational objectives.

How did you learn about the KHC Internship Program?

Signature of Applicant	Date
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Deadlines:

- **Summer** (March 1)
- **Fall** (July 1)
- **Spring** (October 1)

Submit applications on the Internship Application Portal:

[Internship and Certificate Program - Kentucky Heritage Council](#)

Questions or additional information, contact the Kentucky Heritage Council:

Email: nicole.roth@ky.gov

Tel: (502) 832-3606