

Date Submitted to KHC	Rehabilitation Tax Credit Application Photo Form	Date Submitted to NPS (if applicable)
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This PDF Photo Form is REQUIRED for all electronic State and Federal Rehabilitation Tax Credit Part 2 and Part 3 Applications.

Property and Applicant Information

- Historic Property Name (if unknown, leave blank): _____
 Street: _____ NPS Project # (if unknown, leave blank): _____
 County: _____ City: _____, KY 9-Digit Zip Code: _____ -
- Applicant/Owner: _____ Signature: _____
 Street: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____ Date: _____
- Consultant (if applicable): _____ Signature: _____
 Organization: _____ Phone: _____ Email: _____

Photo Documentation Requirements

The National Park Service has specific requirements (both in content and format) for electronic photo submissions. For consistency, the Kentucky Heritage Council is following those same requirements.


You MUST have Adobe Reader or Adobe XI (or newer) to complete the required Tax Credit forms.

This Photo Form has embedded the requirements into its formatting to ensure compliance.

Please ensure the following:

- Photos must be of clear, visually descriptive, and of high-resolution (300+ DPI) quality.
Photos that are blurry, distorted, or generally not clear will not be accepted and new photos will be requested.
- Photos shall FILL the 4x6" horizontal rectangle (if photos are portrait oriented, they MUST be rotated to landscape).
- All required information must be listed at the top of EACH page of this Photo Form.
- The Photo's Number must correspond to the Photo-Keyed Plan, which is submitted as a separate PDF file.
- The Photo Description should describe the area / view depicted and any relevant features impacted by the Project.

Photo Form Instructions

- The areas in gray boxes are required to be filled out on each page.
- To add your images to each page in the Photo Form, click on the Photo Box icon and select your image. 
- TO ADD MORE PHOTO PAGES:
 - Click the "Add Photo Page" button, below, to add more blank Photo Pages.
 - The blank Photo Page will automatically be added to the end of this Photo Form document.
 - Repeat as many times as needed, for your project's number of photographs.

Add Photo Page

NOTE:

If the property is seeking State Tax Credits, please provide a Photo Form for your State Application.
 If the property is seeking Federal Tax Credits, please provide a Photo Form for your Federal Application.
 If the property is seeking BOTH State and Federal Tax Credits, please provide a Photo Form for EACH Application.
 If you are submitting an Amendment Application, please provide a Photo Form with photos of the area(s) impacted.

Information in the **gray boxes** is **REQUIRED** on **EVERY PAGE**.

Rehabilitation Tax Credit Photo Documentation

Historic Property Name (if unknown,leaveblank): _____ NPS #: _____
Street: _____ County: _____ City: _____, KY
Photos for Application (Check One): Part 1 Part 2 Part 3 Part 2 Amendment / Other _____
Photos Show Property (Check One): "Before Rehabilitation" "During Rehabilitation" "After Rehabilitation"

Click on the Photo Box icon, below, to insert your 4x6" images:

Photo Number: _____ (as shown on the Photo-Keyed Plan) Photo Date: _____
Photo Description: _____

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Rehabilitation Tax Credit Photo Form

Page ____ of ____

Historic Property Name (if unknown, leave blank): _____ **NPS #:** _____
Street: _____ County: _____ City: _____, KY
Photos for Application (Check One): _____ Part 1 _____ Part 2 _____ Part 3 _____ Part 2 Amendment / Other _____
Photos Show Property (Check One): _____ "Before Rehabilitation" _____ "During Rehabilitation" _____ "After Rehabilitation"

Click on the Photo Box icon, below, to insert your 4x6" images:

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