

Date Submitted to KHC (if applicable)	Rehabilitation Tax Credit Application Transmittal Log	Date Submitted to NPS (if applicable)
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The Kentucky Heritage Council (KHC) and National Park Service (NPS) require a Transmittal Log for all electronic Federal Rehabilitation Tax Credit applications. See [KHC's website](#) for instructions, forms, and documents to apply for Rehab Tax Credits.

Property and Applicant Information

- Historic Property Name** (if unknown, leave blank): _____
Street: _____ **NPS Project #** (if unknown, leave blank): _____
City: _____ County: _____ State: KY Zip Code: _____
- Applicant/owner:** _____ Signature: _____
Street: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____ Date: _____
- Consultant** (if applicable): _____ Signature: _____
Organization: _____ Phone: _____ Email: _____

Project Checklist

Please ensure you are submitting the required components (below) for each Part of your Tax Credit Application(s).

Part 1 Checklist –

Part 1 Application,
Evaluation of National Register Status.

NRHP District Map, with the Historic Property's location noted on the map.

REQUIRED ONLY IF...
...The Part 1 is being submitted independently from a Part 2 Application:
"Current Condition" Photos of the Property, labelled in the *Photo Form*.

Part 2 Checklist –

Part 2 Application,
Description of Rehabilitation.

"Before Rehabilitation" Photos, in the "*Photo Form*" with labels.

"Before Rehabilitation" Photo-Keyed Plan, corresponding to the labels and "Before Rehabilitation" Photos in the *Photo Form*.

State Part 2 Fee, per the Fee Schedule (*Federal Fees will be billed separately by the NPS*).

REQUIRED ONLY IF...
...Proposing floorplan changes:
Existing "Before Rehab" and Proposed "After Rehab" Floorplans.

...Work has already begun:
"Current Condition" Photos, labelled in the *Photo Form*.

Part 3 Checklist –

Part 3 Application,
Certification of Completed Work & Election of Credit.

"After Rehabilitation" Photos, in the "*Photo Form*" with labels, which correspond to the same location and labels from the *Part 2 "Before Rehabilitation" Photo Form and Photo-Keyed Plan*.

"After Rehabilitation" Photo-Keyed Plan, should be identical to the *Part 2 "Before Rehabilitation" Photo-Keyed Plan*, corresponding to the labels and "After Rehabilitation" Photos in the *Photo Form*.

State Part 3 Fee, per the Fee Schedule (*Federal Fees will be billed separately by the NPS*).

NOTE: If the property is seeking **State Tax Credits**, please provide a **State Transmittal Log**.
If the property is seeking **Federal Tax Credits**, please provide a **Federal Transmittal Log**.
If the property is seeking **BOTH State and Federal Tax Credits**, you must provide a **Transmittal Log for EACH**.

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Transmittal Log for (Check One): **State Tax Credit Application**
 Federal Tax Credit Application

Please list the items you are electronically submitting for your Tax Credit Application:

I certify the (above) Transmittal Log accurately represents the electronic submission.

Prepared by: _____ Signature: _____
Email: _____ Date: _____

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Transmittal Log for (Check One):

State Tax Credit Application

Federal Tax Credit Application

Please list the items you are electronically submitting for your Tax Credit Application:

I certify the (above) Transmittal Log accurately represents the electronic submission.

Prepared by: _____

Signature: _____

Email: _____

Date: _____